

**MINUTES OF  
BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
REGULAR SCHEDULED MEETING                      6:30 P.M.  
THURSDAY, FEBRUARY 21, 2019**

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The Bradford County Board of County Commissioners convened in a regular meeting on Thursday, February 21, 2019, at 6:30 p.m., in the County Commission Chambers, 945 N. Temple Avenue, Starke, Florida.

**PRESENT:** Chairman Durrance, Vice-Chairman Dougherty, Commissioner Riddick, Commissioner Chandler, and Commissioner Thompson.

**ALSO PRESENT:** Brad Carter, County Manager; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; County Attorney; Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Dean Bennett, Facility Maintenance Director; Kelly Canady, Community Development Director; Jerome Kelley, County Engineer; Tyler Roddenberry, I.T. Manager; Ian Waters, I.T. Technical Systems Administrator; Ben Riggs, I.T. Support Specialist; Allen Parrish, EMS Director; Benji Bennett, Fire Logistics Officer; Lt. Ray Shuford, Emergency Management Director; Sheriff Smith; Deputy Scott Konkel; Deputy Whitehead; Jason Dodds, Road Superintendent; Chip Ware, Fire Marshal; Randy Andrews, Zoning Director; Ben Carter, EMS Quality Assurance Officer; Mark Crawford, Press; and Troy Fornshell, Assistant Road Superintendent.

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**CALL TO ORDER:** Chairman Durrance called the meeting to order at 6:33 p.m.

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**PUBLIC HEARINGS  
ADOPTION OF ORDINANCES**

**--LAND USE AMENDMENT APPLICATION NO. S181011A, FROM RESIDENTIAL, LOW DENSITY TO COMMERCIAL BY JOHN S. COOPER, AGENT FOR CHERYL L. SPANSWICK—Randy Andrews, Zoning Director:**

Mr. Sexton read the ordinance by title. The Board of County Commissioners acting as the Planning and Zoning Board and Local Planning Agency did not recommend approval of this ordinance to the Board of County Commissioners.

Chairman Durrance opened the public hearing. There being no response, the public hearing was closed.

*Based on recommendations from both Mr. Andrews and the North Florida Regional Planning Council, Vice-Chairman Dougherty moved to approve the Ordinance for Land Use Amendment Application No. S181011A. The MOTION FAILED for lack of a second.*

**--REZONING APPLICATION NO. Z 18-06, FROM RESIDENTIAL, SINGLE FAMILY-1 (RSF-1) TO COMMERCIAL, GENERAL (CG) BY JOHN S. COOPER, AGENT FOR CHERYL L. SPANSWICK—Randy Andrews, Zoning Director:**

Mr. Sexton read the ordinance by title. The Board of County Commissioners acting as the Planning and Zoning Board and Local Planning Agency did not recommend approval of this ordinance.

Chairman Durrance opened the public hearing. There being no response, the public hearing was closed.

*Based on recommendations from both Mr. Andrews and the North Florida Regional Planning Council, Vice-Chairman Dougherty moved to approve the Ordinance for Rezoning Application No. Z 18-06. The MOTION FAILED for lack of a second.*

**--LAND USE AMENDMENT APPLICATION NO. S181011B, FROM RESIDENTIAL, LOW DENSITY TO COMMERCIAL, BY JOHN S. COOPER, AGENT FOR NEW RIVER DEVELOPMENT, INC.—Randy Andrews, Zoning Director:**

Mr. Sexton read the ordinance by title. The Board of County Commissioners acting as the Planning and Zoning Board and Local Planning Agency did not recommend approval of this ordinance.

Chairman Durrance opened the public hearing.

**Rose Marie Knowles (Resident of Deerwood Subdivision):**

- Disrepair of roads and roads, drainage problems and need for mowing ditches.
- Expressed Opposition to the land use amendment/rezoning applications.

The public hearing was closed.

*Based on recommendations from both Mr. Andrews and the North Florida Regional Planning Council, Vice-Chairman Dougherty moved to approve the Ordinance for Land Use Amendment Application No. S181011B. The MOTION FAILED for lack of a second.*

**--REZONING APPLICATION NO. Z 18-07, FROM RESIDENTIAL, SINGLE FAMILY-1 (RSF-1) TO COMMERCIAL, GENERAL (CG), BY JOHN S. COOPER, AGENT FOR NEW RIVER DEVELOPMENT, INC.—Randy Andrews, Zoning Director:**

Mr. Sexton read the ordinance by title. The Board of County Commissioners acting as the Planning and Zoning Board and Local Planning Agency did not recommend approval of this ordinance.

Chairman Durrance opened the public hearing. There being no response, the public hearing was closed.

*Based on recommendations from both Mr. Andrews and the North Florida Regional Planning Council, Vice-Chairman Dougherty moved to approve the Ordinance for Rezoning Amendment Application No. Z 18-07. The MOTION FAILED for lack of a second.*

**PUBLIC COMMENTS (Forms):**

**Virginia Harper:**

- Paving of SE 150<sup>th</sup> Street: Expressed concern regarding the placement of culverts.

Vice-Chairman Dougherty asked Ms. Harper to contact him and he advised that he and Mr. Kelley would visit the site.

**Crystal Walter—Bradford County Victim Advocate for Alachua County Victim Services and Rape Crisis Center:**

- Her office in Starke is up and running on Monday, Wednesday, Thursday and Friday between 8:30 a.m. to 5:00 p.m.
- Sexual Assault Awareness Month is in April. Announced plans to conduct an Intimate Partner Violence Art Show in Bradford County, much like one held annually in Alachua County. Ms. Walter presented a rough draft of a flyer, “A Call to Artists”. Urged businesses to contact her if interested in hosting art pieces during the month of April.

**Mary Bridgman:**

- On behalf of the family, expressed appreciation for the support in naming the SR223 overpass bridge at SR100 in honor of Archibald Johns Thomas, her maternal grandfather. She also thanked Mr. Steve Futch for his efforts in bringing the matter to the Board’s attention.

Vice-Chairman Dougherty offered a comment supporting the project.

Chairman Durrance deviated from the order of the agenda to handle Item 5E:

**RESOLUTION—EXPRESSING SUPPORT FOR THE NAMING OF STATE ROAD 223 (SR220/US301 TRUCK ROUTE) OVERPASS BRIDGE AT STATE ROAD 100 IN BRADFORD COUNTY, FLORIDA IN HONOR OF ARCHIBALD JOHNS THOMAS.**

Being recognized by Chairman Durrance, Mr. Steve Futch presented the resolution for consideration. They plan to present a resolution to the City Commission as well and then both resolutions will be presented to the legislators for consideration.

Mr. Sexton read the resolution by title.

*Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and carried 5-0, to approve the resolution. (Resolution No. 2019-10.)*

**Jim Tatum:**

- Presented comments opposing the phosphate mine.

**Gale Hockman**

- Presented comments expressing disapproval in the number of traffic calming devices (speed strips) installed on S.E. 2<sup>nd</sup> Avenue. Requested at least half, if not more, of the devices be removed.

Sheriff Smith presented comments and advised that he and the Road Superintendent will re-evaluate the situation.

**Carol Mosley** (Distributed packet to Commission prior to the meeting.)

- Read from a written statement regarding OEC and the phosphate mine.

**Kathy Still:**

- Expressed her fondness of Bradford County and appreciation for the opportunities for public forum and dialogue within county government.

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## CONSENT AGENDA

- A. BoCC MINUTES OF 01-17-19 REGULAR MEETING
- B. BoCC MINUTES OF 02-04-19 REGULAR MEETING
- C. REQUEST TO REFER DELINQUENT EMS ACCOUNTS IN THE AMOUNT OF \$26,926.24 TO GILA CORPORATION FOR FURTHER COLLECTION EFFORTS
- D. CONSIDER RETROACTIVE APPROVAL (Signed by County Manager on 02-11-19) OF AMENDMENT NO. 1 TO EXTEND THE PERFORMANCE TIME OF THE HURRICANE IRMA EWP USDA AGREEMENT 60 CALENDAR DAYS TO APRIL 19, 2019
- E. CONSIDER APPROVAL OF SUPPORT LETTER OF HB309 RAILROAD-HIGHWAY GRADE CROSSING

*Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and carried 5-0, to approve the Consent Agenda.*

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## PAYMENT OF BILLS—Vice-Chairman Dougherty:

*Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and carried 5-0, to approve the Consent Agenda. (The Distribution List is on file in the Finance Department of the Office of the Clerk of Courts.)*

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## COUNTY ATTORNEY REPORTS—Will Sexton:

- A. REQUEST FROM CITY OF STARKE CLERK RICKY THOMPSON TO BE REMOVED FROM THE TOURIST DEVELOPMENT COUNCIL AS REPRESENTATIVE FOR THE CITY OF STARKE  
ASSOCIATED COST: N/A  
RECOMMENDED ACTION: NONE

Mr. Sexton presented a request submitted by Clerk Ricky Thompson, City of Starke, to be removed from the TDC as representative for the City.

*Commissioner Thompson moved, seconded by Vice-Chairman Dougherty, and carried 5-0, to approve the request.*

**B. REQUEST FROM CITY OF STARKE MAYOR DANIEL W. NUGENT TO APPOINT CITY COMMISSIONER TOMMY CHASTAIN TO SERVE ON THE TOURIST DEVELOPMENT COUNCIL AS REPRESENTATIVE FOR THE CITY OF STARKE**

**ASSOCIATED COST:** N/A

**RECOMMENDED ACTION:** None

Mr. Sexton presented a request submitted by Mayor Nugent, City of Starke, for the appointment of City Commissioner Chastain to the TDC as representative for the City of Starke. If the Board wishes to grant the request, it must first remove previously appointed Commissioner Smith from the seat. (Minutes appointing City Commissioner Smith.)

*Vice-Chairman Dougherty moved, seconded by Commissioner Riddick, and carried 5-0, to remove Commissioner Smith from the TDC as representative for the City of Starke.*

*Vice-Chairman Dougherty moved, seconded by Commissioner Riddick, and carried 5-0, to appoint Commissioner Chastain to the TDC as representative for the City of Starke.*

**C. AUTHORIZE THE COUNTY ATTORNEY TO DEVELOP AND NEGOTIATE WITH THE CITY OF KEYSTONE HEIGHTS, FLORIDA AN INTERLOCAL AGREEMENT ASSOCIATED WITH THE OWNERSHIP AND MAINTENANCE OF THE IMPROVEMENTS AND PROPERTY PROVIDED FOR IN THE FLORIDA JOB GROWTH GRANT FUNDED BY THE STATE OF FLORIDA, DEPARTMENT OF ECONOMIC OPPORTUNITY AND THE GOVERNOR'S OFFICE**

**ASSOCIATED COST:** None.

**RECOMMENDED ACTION:** Staff recommends that the Board authorize the County Attorney to develop and negotiate with the city of Keystone Heights, Florida the interlocal agreement described herein.

Mr. Sexton requested authorization to take action as outlined above. The deed from the Federal Government to the City of Keystone for the property prohibits the City from turning the property over other than in short-term lease agreements. DEO is requiring an interlocal agreement between Bradford County and the City of Keystone stating that the property on which the County will develop and maintain the improvements for the life of the grant is owned by the City of Keystone.

If the Board authorizes the negotiations, he will prepare the Interlocal Agreement for presentation and consideration by the Board at the March 21 Regular Meeting and then presented to the City of Keystone at their next available meeting.

*Commissioner Thompson moved, seconded by Commissioner Chandler, and carried 5-0, to authorize Mr. Sexton to develop and negotiate the Interlocal Agreement as requested.*

**D. RESOLUTION—CONSOLIDATING THE VARIOUS, INDEPENDENT VOLUNTEER FIRE DEPARTMENTS INTO A SINGLE, BRADFORD COUNTY FIRE DEPARTMENT; REQUIRING USE BY ALL BRADFORD COUNTY FIRE PROTECTION AGENCIES OF THE BRADFORD COUNTY FIRE DEPARTMENT IDENTIFICATION (FDID); REQUESTING RETIREMENT OF ANY AND ALL OTHER FDID NUMBERS; RECOGNIZING THE CONTINUING IMPORTANCE AND ROLE OF VOLUNTEER FIREFIGHTERS**

**ASSOCIATED COSTS:** None

**RECOMMENDED ACTION:** Staff recommends the Board adopt the resolution with a motion to approve the resolution as presented and as read by title.

Mr. Sexton read the resolution by title and presented it for consideration.

*Vice-Chairman Dougherty moved, seconded by Commissioner Riddick, and carried 5-0, to approve the resolution. (Resolution No. 2019-09.)*

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**SHERIFF REPORTS—Sheriff Smith:**

**Lt. Shuford—Emergency Item:**

Lt. Shuford requested declaration of an emergency to present an IGCF request (Approved by IGCF on 01-15-19—not to exceed \$5,000.00 each): A quote from Williams Communications, Inc. (State Contract vendor), for the purchase of two (2) radios for the City of Lawtey Police Department patrol cars. The need for emergency action: Williams Communications, Inc. did not provide the quote until after publication of the agenda.

*Commissioner Chandler moved, seconded by Commissioner Thompson, and carried 5-0, to declare an emergency to consider the item.*

Lt. Shuford then presented the quote (not to exceed \$5,000.00 each for two radios) for consideration.

*Commissioner Thompson moved, seconded by Commissioner Riddick, and carried 5-0, to approve the quote as presented.*

**A. RESOLUTION—CONFIRMING PROCLAMATION OF LOCAL STATE OF EMERGENCY (Feb. 6-12)**

Lt. Shuford read the title of the resolution and presented it for consideration.

*Commissioner Thompson moved, seconded by Commissioner Riddick, and carried 5-0, to approve the resolution. (Resolution No. 2019-11)*

**B. RESOLUTION—CONFIRMING PROCLAMATION OF LOCAL STATE OF EMERGENCY  
(Feb. 13-19)**

Lt. Shuford read the title of the resolution and presented it for consideration.

*Commissioner Riddick moved, seconded by Commissioner Chandler, and carried 5-0, to approve the resolution as read. (Resolution No. 2019-12)*

**C. RESOLUTION—CONFIRMING PROCLAMATION OF LOCAL STATE OF EMERGENCY  
(Feb. 20-26)**

Lt. Shuford read the resolution by title and presented it for consideration.

*Commissioner Thompson moved, seconded by Vice-Chairman Dougherty, and carried 5-0, to approve the resolution. (Resolution No. 2019-13)*

Lt. Shuford announced that the County received the extension (to April 19th) from USDA for the Alligator Creek/Sampson River Clean Out project. The application process for the sediment removal in the area of Three-Pipes is on track.

Vice-Chairman Dougherty offered comments commending the success of the project and encouraged continued efforts to alleviate flooding.

Sheriff Smith presented the following reports:

- Patrol Division—Mo. Report for January 2019
- Corrections/Animal Services/Judicial Services/Outside Grounds/Sex Offender Unit—Mo. Report for January 2019
- Emergency Operations—Mo. Report for January 2019
- Criminal Investigations Unit—2018 Annual Report
- Criminal Investigations Unit—Mo. Report for January 2019
- Narcotics Division—2018 Yearly Report
- Traffic Safety Performance Annual Comparison
- Patrol Statistics Annual Comparison

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**CLERK REPORTS—Clerk Norman:** None.

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**COUNTY MANAGER REPORTS—Brad Carter:**

**A. PUBLIC DISCLOSURE OF CONFLICT OF INTEREST IN REFERENCE TO BRADFORD COUNTY FY2016 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM—Kelly**

**Canady, Community Development Director:**

**ASSOCIATED COST:** None.

**RECOMMENDED ACTION:** Commissioners should state in the record if a relationship exists with any FY2016 CDBG applicants.

Ms. Kelly provided a list of CDBG program applicants for Board review and determination if a relationship, as defined on the List of Relatives, exists with any of the applicants. If a relationship exists, the Commission must:

- Complete a Public Disclosure of Conflict form and return to her.
- Abstain from voting on any future actions regarding the applicant with whom a relationship exists.

**B. DISCUSS SELLING A 2003 CATERPILLAR CS-563D SOIL DRUM COMPACTOR (SN: 9MW01292) TO RING POWER IN THE AMOUNT OF \$5,000.00. (The BoCC will need to surplus this item before it can be sold.)—Jason Dodds, Road Department Superintendent**

Mr. Dodds recommended selling the 2003 Caterpillar CS-563-D Soil Drum Compactor to Ring Power for \$5,000.00. He advised that the estimate to repair this machine is over \$32,000.00, which well exceeds the value of the machine in a running condition.

*Commissioner Thompson moved, seconded by Vice-Chairman Dougherty, and carried 5-0, to surplus the compactor.*

*Commissioner Thompson moved, seconded by Vice-Chairman Dougherty, and carried 5-0, to sell the compactor for \$5,000.*

Commissioner Thompson presented comments commending Mr. Dodds.

**C. CONSIDER APPROVAL OF A PROPOSAL FROM UNIVERSAL ENGINEERING SCIENCES FOR A PHASE 1 ENVIRONMENTAL SITE ASSESSMENT OF THE ROAD DEPARTMENT MAINTENANCE YARD. TOTAL NOT TO EXCEED \$1,875.00**

Mr. Carter presented the proposal for consideration.

*Vice-Chairman Dougherty moved, seconded by Commissioner Riddick, and carried 5-0, to approve the proposal from Universal Engineering Sciences for a Phase I Environmental Site Assessment of the Road Department Maintenance Yard.*



**D. CONSIDER APPROVAL OF DRMP SUPPORT SERVICES DURING ENVIRONMENTAL SITE ASSESSMENT OF ROAD DEPARTMENT MAINTENANCE YARD**

**ASSOCIATED COSTS:** Time and materials fee in accordance to our continuing services contract with DRMP

Mr. Carter presented the request for consideration.

In response to query by Vice-Chairman Dougherty, Mr. Rischar clarified the services that would be provided, and assured the Board that if services are not necessary, they will not be rendered.

Vice-Chairman Dougherty recommended analyzing the recommendations presented in Universal Engineering Sciences Site Assessment before using DRMP support services.

Mr. Carter added that staff would be very selective for any request for assistance.

*Commissioner Thompson moved, seconded by Commissioner Chandler, and carried 5-0, to approve DRMP support services during the environmental site assessment of Road Department Maintenance Yard.*

**E. REQUEST FOR COUNTY COMMISSION OPINION ON A PROPOSAL TO NAME A STREAM OFF THE SANTA FE RIVER**

**ASSOCIATED COST:** N/A

**RECOMMENDED ACTION:** Provide direction to staff on approving or rejecting the proposed new name of Spur Creek to be applied to a tributary of the Santa Fe River located southeast of Hampton

Mr. Carter advised that a citizen submitted a proposal to the US Board of Geographic Names (BGN) to name a tributary of the Santa Fe River "Spur Creek". BGN has in turn asked the County Commission for an opinion on the proposal.

*Commissioner Riddick moved, seconded by Vice-Chairman Dougherty, and carried 5-0, to approve the naming of the tributary "Spur Creek".*

**F. PRESENTATION OF A REQUEST FROM COMCAST TO RECEIVE ACCESS TO PROPERTY LETTERS GRANTING PERMISSION TO COMCAST TO PULL CABLE ONTO CERTAIN COUNTY OWNED PROPERTY IN THE EVENT THE COUNTY DESIRES TO SUBSCRIBE TO COMCAST SERVICE IN THE FUTURE**

**ASSOCIATED COST:** N/A

**RECOMMENDED ACTION:** If the Board desires to approve this request, the following motion should be made: "To allow Comcast access to the following county owned properties to pull cable onto property in the even the county desires to subscribe to Comcast service:

Gov. Charley E. Johns Conference Center	02429-0-00200
Ag Complex	02225-0-00200
Public Library	03270-0-00000
Sheriff's EM Storage Facility	02403-0-00100
Pizza Hut	02404-0-00100
Courthouse Annex	02404-0-00000
Courthouse	02402-0-00000

Mr. Carter stated that the county received a request from Comcast for access to property in order to pull cable onto certain county-owned property in the event the county desires to subscribe to Comcast service in the future. Comcast was invited to attend the meeting to make a presentation but they were unable to do so.

Vice-Chairman Dougherty provided additional details regarding the request.

Clerk Norman expressed apprehension and specifically made reference to the fact that Comcast is already providing service to county offices.

Vice-Chairman Dougherty and Clerk Norman presented additional comments.

To coincide with Clerk Norman's comments and having been recognized by Chairman Durrance, I.T. Manager, Tyler Roddenberry stated that with the exception of Pizza Hut, Comcast is already providing services to the county properties for which they have requested access through the I.T. Department.

Following brief discussion and without objection, Vice-Chairman Dougherty recommended tabling the item and reaching out to Comcast for clarification.

#### **G. PROVIDE STAFF DIRECTION ON SCHEDULING A WORKSHOP TO DISCUSS ROAD DEPARTMENT MATTERS**

A workshop was scheduled for March 4, following the Regular Scheduled Meeting.

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#### **COMMISSIONERS' COMMENTS:**

##### **Commissioner Riddick:**

- On behalf of the family members of James Curtis, who tragically lost his life, Commissioner Riddick expressed appreciation to all the first responders for their teamwork, courteousness and professionalism.

##### **Vice-Chairman Dougherty:**

- Complimented Mr. Dodds for doing an outstanding job and commended the selection committee for hiring Mr. Dodds.
- Referring to his position on the Land Use Amendment and Rezoning applications heard earlier in the meeting, Vice-Chairman Dougherty encouraged the Board to begin looking at things from an economic development standpoint. Economic growth can help facilitate county projects such as roads, without having to rely on FDOT and lessening the impact on the taxpayers. The county pays the Regional Planning Council and a staff member to follow the rule of the law and to make recommendations to this Board.

**CHAIRMAN COMMENTS—Chairman Durrance:**

- Echoed Vice-Chairman Dougherty's sentiments regarding Mr. Dodds. He is looking forward to progress in the Road Department.

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**ADJOURN:** There being no further business, the meeting adjourned at 7:51 p.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

  
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**FRANK DURRANCE, CHAIRMAN**

**ATTEST:**   
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**RAY NORMAN, CLERK TO THE BOARD**

Minutes prepared by Marlene Stafford, Deputy Clerk

Minutes approved by BOCC at the Regular Scheduled Meeting of 3-21-19